
THE GEORGE
WASHINGTON
UNIVERSITY

WASHINGTON, DC

Enrolling in a Payment Plan in eBill

The screenshot shows the 'STUDENT ACCOUNT eBILL' interface for The George Washington University. The top navigation bar includes 'My Account', 'Make Payment', 'Payment Plans', 'Deposits', 'Refunds', and 'Help'. A yellow arrow points to the 'Payment Plans' tab. The main content area is divided into three columns: 'Announcement' with a welcome message and a note about Title IV refunds; 'Student Account' showing a balance of \$0.00 and buttons for 'View Activity', 'Enroll in Payment Plan', and 'Make Payment'; and 'My Profile Setup' with options for 'Authorized Users', 'Electronic Refunds', and 'Notifications'. A 'Statements' section at the bottom shows the latest eBill statement for 10/13/17 with a 'View' button.

- Select the Payment Plan tab from the eBill homepage



My Account

Make Payment

Payment Plans

Deposits

Refunds

Help

My Profile

Payment Plans

Manage Plans

Plan History

You are not yet enrolled in a payment plan for the current term. To enroll in a payment plan, select Enroll Now.



Enroll Now

- On the Payment Plans tab, click the Enroll Now button to start a new plan



My Account

Make Payment

Payment Plans

Deposits

Refunds

Help

My Profile



Select



Schedule



Agreement

You are not yet enrolled in a payment plan for the current term. To enroll in a payment plan, select Enroll Now.

Select Term

Select Term



Select



- In the Plan Enrollment box, use the drop down to Select Term, then click the Select button.



Select



Schedule



Agreement

You are not yet enrolled in a payment plan for the current term. To enroll in a payment plan, select Enroll Now.

Select Term



Plan Name	Setup Fee	Required Down Payment	Installments	Late Payment Fee	Action
Spring 18 - Tier 2	\$50.00	20%	4	\$0.00	<input type="button" value="Details"/> <input type="button" value="Select"/>

- The payment plan details for the current payment plan tier will be displayed.
- Review the plan requirements, then click the Select button to continue.

- In the Schedule tab, enter your estimated costs for the selected semester.

Eligible Charges and Credits		
Description	Charges(\$)	Credits(\$)
Tuition	<input type="text" value="0.00"/>	
Matriculation Fee	<input type="text" value="0.00"/>	
Student Assoc. Fee	<input type="text" value="0.00"/>	
Registration Fee	<input type="text" value="0.00"/>	
Library Gift	<input type="text" value="0.00"/>	
Course Fees	<input type="text" value="0.00"/>	
Housing	<input type="text" value="0.00"/>	
Meal Plan	<input type="text" value="0.00"/>	
Past Due Balance	<input type="text" value="0.00"/>	
Financial Aid		<input type="text" value="0.00"/>
Other Payments		<input type="text" value="0.00"/>
Prior Credit Balance		<input type="text" value="0.00"/>
		Balance: 0.00

If you are unsure of your estimated costs, please use the following links to assist you.

- Tuition and Fee information, visit the [SAO website](#).
- Housing information, visit the [Housing website](#).
- Dining Plan costs, visit the [GWorld website](#).

Past Due Balance	<input type="text" value="0.00"/>
Financial Aid	<input type="text" value="0.00"/>
Other Payments	<input type="text" value="0.00"/>
Prior Credit Balance	<input type="text" value="0.00"/>
Balance: 0.00	

- Also in the Schedule Payment Plan tab, enter your estimated financial aid, outside sources of funding (*529 withdrawals, cash, etc.*) for the select semester.
- Enter any prior term credit balance, if one exists. *Please check most recent statement on your eBill.*
- The plan Balance will be calculated based on your estimated costs less estimated aid/outside funding/prior credit balance.

- After entering all cost and payment information, click the Update Schedule button at the bottom of the page.
- Here we have estimated tuition as \$10,000.00 and a library gift of \$50.00

Eligible Charges and Credits		
Description	Charges(\$)	Credits(\$)
Tuition	<input type="text" value="10,000.00"/>	
Matriculation Fee	<input type="text" value="0.00"/>	
Student Assoc. Fee	<input type="text" value="0.00"/>	
Registration Fee	<input type="text" value="0.00"/>	
Library Gift	<input type="text" value="50.00"/>	
Course Fees	<input type="text" value="0.00"/>	
Housing	<input type="text" value="0.00"/>	
Meal Plan	<input type="text" value="0.00"/>	
Past Due Balance	<input type="text" value="0.00"/>	
Financial Aid		<input type="text" value="0.00"/>
Other Payments		<input type="text" value="0.00"/>
Prior Credit Balance		<input type="text" value="0.00"/>
		Balance: 0.00
Maximum deferral amount:		<input type="text" value="0.00"/>
Required down payment		<input type="text" value="0.00"/>
Additional down payment		<input type="text" value="0.00"/>
		<input type="button" value="Update Schedule"/>

Balance: 10,050.00

Maximum deferral amount:	<input type="text" value="0.00"/>
Required down payment	<input type="text" value="2010.00"/>
Additional down payment	<input type="text" value="0.00"/>

- Any payment plan established after the first installment is due must pay a down payment equal to all missed installments.
- The down payment will be calculated based on your tuition and fees you have entered less your expected financial aid. The down payment will be calculated automatically for you.

- After clicking the Update Schedule button, the payment plan installment schedule on the right side of the page will update with the amounts and dates of your scheduled installments.
- Review the schedule, and if correct, then click the Continue button.
- If not, simply change the amounts you have entered for your tuition and fees or financial aid, then hit the Update Schedule button again to review a refreshed Payment Schedule.

Payment Schedule		
Description	Due Date	Amount(\$)
Setup fee	Due now	50.00
Down payment	Due now	2,010.00
Installment 1	12/10/17	2,010.00
Installment 2	1/10/18	2,010.00
Installment 3	2/10/18	2,010.00
Installment 4	3/10/18	2,010.00
Total of installments:		8,040.00
		Total due now: 2,060.00

This plan requires scheduled payments.

- You must pay the plan fees before enrollment can be processed.
- All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.
- If installment amounts change due to new charges or credits, the amounts of scheduled payments will adjust accordingly.

Select Method

Amount

\$2,060.00

Method

Select Method

Select

Back

Cancel

*Credit card payments are handled through PayPath®, a tuition payment service.

Electronic Check - Payments can be made from a personal checking or savings account.

- In the Payment tab, the amount of your down payment will be listed. That payment is due now.
- On the right, click the Select Method dropdown to select a current saved payment method, a new Electronic Check, or Credit Card via PayPath.

Account Information

*** Indicates required fields**

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

*Account type:

*Routing number: (Example)

*Bank account number:

*Confirm account number:

Billing Information

*Name on account:

Check here for an international address

*Billing address:

Billing address line two:

*City:

*State/Province:

*Postal Code:

Refund Options

Only one account can be designated to receive refunds.

Check here if you would like refunds to be deposited into this account.

*Save payment method as:

(example My Checking)

- For Electronic Checks, select the bank account type, then enter the routing number, account number, and address for your preferred bank account.

- For Credit Card via PayPath, you will be automatically directed to the plan agreement page. You will enter your information after completing the Plan Agreement.

Payment Plan Agreement

Please read the following agreement carefully before you continue.

Annual Percentage Rate	The cost of your credit as a yearly rate.	0.00%
Setup Fee	The dollar amount the credit will cost you, including all fees.	\$50.00
Amount Financed	The amount of credit provided to you or on your behalf.	\$8,040.00
Total of Payments	The amount you will have paid after you have made all payments as scheduled.	\$8,090.00

There is no penalty if you pay your plan off early. However, the setup fee is not refundable.

I, **John A. Doe**, understand that I have scheduled my 4 recurring installment payments and these payments will automatically be processed on the due date specified for each installment. I understand that I may contact GW at sao@gwu.edu to cancel the automatic payments, and that this will revoke my participation in the plan. I understand that **INSTALLMENT AMOUNTS MAY CHANGE** over time to account for any new charges, payments, or financial aid adjustments. I also agree to pay the setup fee of \$50.00, as well as any service charges assess by TouchNet PayPath tuition services for paying plan down payments or installments using a credit card. I also understand that failure to meet the terms of this agreement may entitle **The George Washington University** to revoke the payment plan and apply its standard terms and conditions for student accounts, which may include (1) declaring the full balance plus applicable late fees of \$150 per semester and interest accrued monthly at an annual percentage rate of 12% on past due balances immediately due and payable, (2) refusing subsequent registration for any classes and/or drop current classes (3) denying future enrollment in any payment plan, and (4) withholding grades, diplomas, or transcripts from being released until the unpaid balance is paid. Accounts that are more than 90 days past due will be referred to a third party collection agency and/or attorney for collection. I agree that I am responsible for and will pay any court costs, collection fees of the third party collection agency or attorney fee of 33.34% of the outstanding balance of the account, and any other charges or fees necessary for the collection of this debt.

Installment 1 in the amount of **\$2,010.00 due on 12/10/17.**

Installment 2 in the amount of **\$2,010.00 due on 1/10/18.**

Installment 3 in the amount of **\$2,010.00 due on 2/10/18.**

Installment 4 in the amount of **\$2,010.00 due on 3/10/18.**

This agreement is dated Friday, November 17, 2017.

For fraud detection purposes, your internet address has been logged:
161.253.233.157 at 11/17/17 5:10:07 PM EST

ANY FALSE INFORMATION ENTERED HEREON CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

To revoke this authorization agreement you must contact **sao@gwu.edu**.

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

I agree to the terms and conditions.

Print Worksheet

Print Agreement

Back

Cancel

Continue

- Review the Payment Plan Agreement. To agree to the agreement, click the I Agree checkbox, then click the Continue button.
- You may also print the worksheet for your records (*Suggested*).
- Once agreeing to the terms you will also receive an email confirmation.