

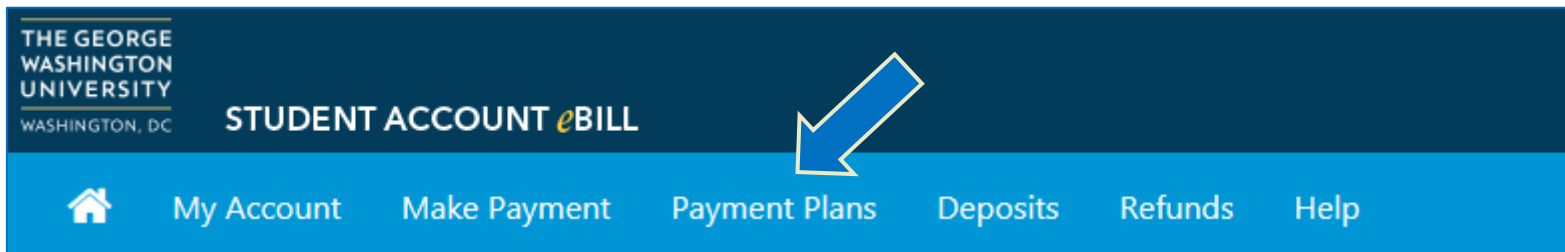
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THE GEORGE  
WASHINGTON  
UNIVERSITY

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WASHINGTON, DC

# Adding a New Payment Method to a Payment Plan Installment



- On the homepage of your Student eBill, click on the Payment Plans tab.

# Payment Plans

Manage Plans

Plan History

You are currently enrolled in a payment plan for the current term.

Plan name

Enrolled by

Enrollment date

Term

1/18/18

Spring 2018

Setup fee


\$30.00

Payoff amount

\$1,000.00

View Agreement

Pay off Plan

Installment	Due Date	Status	Payer	Payment Date	Method	Amount Due	Action
Installment 1 of 1	1/26/18	Unpaid				\$1,000.00	

Pay Next Installment

- In the Payment Plan tab, click on the Action button for each installment

# Payment Plans

Manage Plans

Plan History

You are currently enrolled in a payment plan for the current term.

ZAS 01/18/18

Plan name

Enrolled by

Enrollment date

Term

1/18/18

Spring 2018

Setup fee

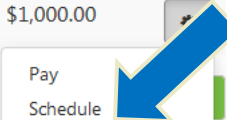
\$30.00

Payoff amount

\$1,000.00

View Agreement

Pay off Plan

Installment	Due Date	Status	Payer	Payment Date	Method	Amount Due	Action
Installment 1 of 1	1/26/18	Unpaid				\$1,000.00	

- Click on Schedule to continue

## Installment Payment



Amount



Payment



Confirmation



Receipt

### Installment 1 of 1

Enrollment date	1/18/18
Amount Due	\$1,000.00
Due Date	1/26/18

### Payment Options

Payment amount	<input type="text" value="1,000.00"/>
Payment Date	<input type="text" value="1/26/18"/> 

Cancel

Continue



- Do not change any of the data fields.
- Click on the Continue button.

# Installment Payment



Amount



Payment



Confirmation



Receipt

Amount

\$1,000.00

Method

Select Method

- Select Method
- Electronic Check (checking/savings)
- Credit Card via PayPath**

\*Credit card payments are handled through PayPath®, a tuition payment service. A non-refundable service fee will be added to your payment.


**Electronic Check** - Payments can be made from a personal checking or savings account.

- In the drop down box, select your payment method.
- Click on the Select button.

Please review the transaction details, then schedule your payment.

<b>Payment Information</b>	
Payment Amount	\$1,000.00 <a href="#">Change Amount</a>
Payment Date	1/26/18
<b>Selected Payment Method</b>	
TOUCHNET PAYPATH <a href="#">Change Payment Method</a>	
<b>Paid To</b>	
The George Washington University 800 21st Street NW Ground Floor Washington, DC 20052	
<b>Confirmation Email</b>	
Primary	

[Back](#) [Cancel](#) [Schedule Payment](#)




- Review your payment detail and method.
- Click on the Schedule button.

Please review the transaction details, then schedule your payment.

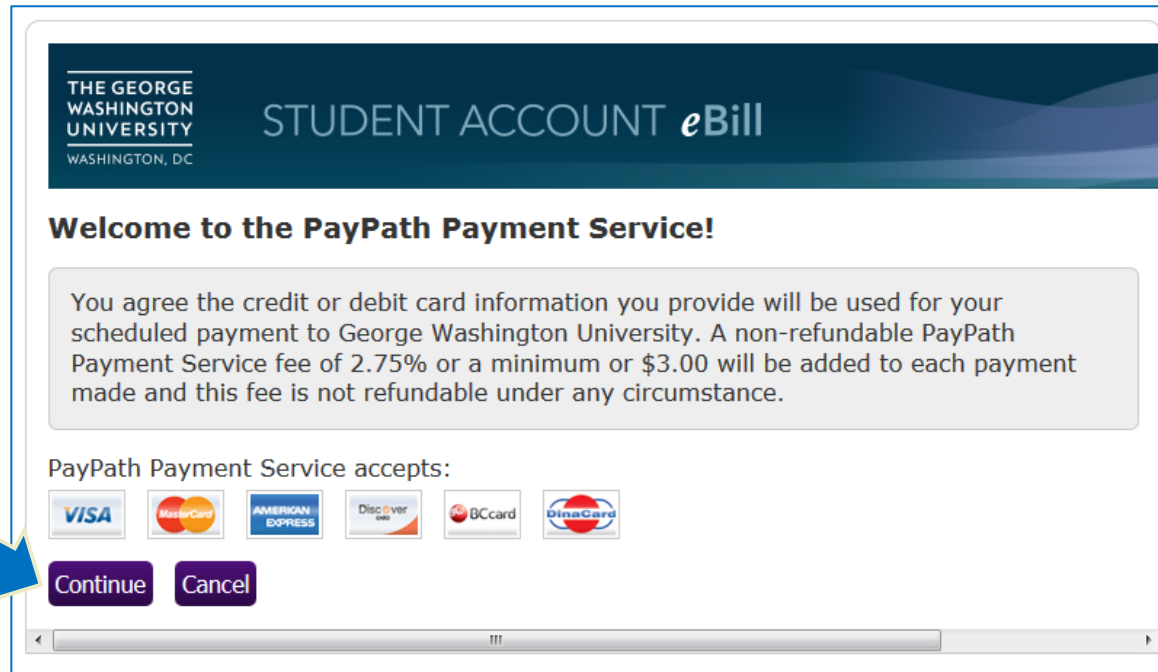
<b>Payment Information</b>	
Payment Amount	\$1,000.00 <a href="#">Change Amount</a>
Payment Date	1/26/18
<b>Selected Payment Method</b>	
TOUCHNET PAYPATH <a href="#">Change Payment Method</a>	
<b>Paid To</b>	
The George Washington University 800 21st Street NW Ground Floor Washington, DC 20052	
<b>Confirmation Email</b>	
Primary	

[Back](#) [Cancel](#) [Schedule Payment](#)



- Review your payment detail and method.
- Click on the Schedule button.





- For transactions processed by credit card via PayPath, you will be redirected to the following page.
- Click on the Continue button to enter your payment information.

**Amount** **\$1,000.00**

Method

### Account Information

*\* Indicates required fields*

You can use any personal checking or savings account.

Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.

Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

\*Account type:

\*Routing number: (Example)

\*Bank account number:

\*Confirm account number:


\*Name on account:

### Refund Options

Only one account can be designated to receive refunds.

Check here if you would like refunds to be deposited into this account.

\*Save payment method as:   
(example My Checking)



- For transactions processed by eCheck, enter your bank account information
- Name your payment method
- Click on the Continue button

## ACH Agreement

I hereby authorize **The George Washington University** to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$35.00** return fee will be added to my student account.

Name: **John Doe**

Address:

Depository: PNC BANK, NA  
P7-PFSC-03-H  
PITTSBURGH, PA 15219

Routing Number: 054000030

Account Number: xxxxx6789

Debit Amount: \$1,000.00

This agreement is dated Thursday, January 18, 2018.

For fraud detection purposes, your internet address has been logged:

**Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.**

To request this authorization agreement you must contact: [sao@gwu.edu](mailto:sao@gwu.edu)

I agree to the above terms and conditions. (Print Agreement)

Cancel


Continue

- Review the ACH Agreement
- Check the box next to the agreement, and click on the Continue button

Please review the transaction details, then schedule your payment.

<b>Payment Information</b>	
Payment Amount	\$1,000.00 <a href="#">Change Amount</a>
Payment Date	1/26/18
<b>Selected Payment Method</b>	
WEBCHECK - "Payments"	
Account xxxx6789	
Billing Address	John Doe
<a href="#">Change Payment Method</a>	
<b>Paid To</b>	
The George Washington University 800 21st Street NW Ground Floor Washington, DC 20052	
<b>Confirmation Email</b>	
Primary	

[Back](#) [Cancel](#) [Schedule Payment](#)



- Review your payment details
- Click on the Schedule Payment button

- Repeat process for remaining installments.
- If you elected to use eCheck, you may schedule your installment with the payment method you saved for the first installment.
- You may elect to schedule one installment as eCheck and schedule another with credit card via PayPath.